



Malda DCCB Ltd
(Head Office)
(A Govt of W.B
partnered Bank)

মালদা জেলা কেন্দ্রীয় সমবায় ব্যাংক লি.:
Malda Dist Central Coop Bank Ltd
Head Office: Sarkis Pressed Road
Malda-732101

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Memo No.: / MDCCB(H.O.)

Date:

Tender Document for Purchase of Computer and other items by Malda District Central Co-Operative Bank Ltd, MALDA

TENDER NOTICE NO.: **Tender/Com/01/2017-18**

Dated:14/12/2017

LAST DATE FOR SUBMISSION: 29.12.2017 till 4 PM

DATE OF TIME OF OPENING: 30.12.2017 at 2 PM

NAME AND ADDRESS OF TENDERER: Malda District Central Co-Operative Bank Ltd,
S.P Road, Malda. Pin - 732101. (West Bengal)

TELEPHONE NUMBER:

03512-257044

FAX NUMBER:

03512-223676

E-MAIL ADDRESS OF THE TENDERER :

maldadccbld@gmail.com

1. Invitation for Bids
2. Procedure for submission of Bids
3. Documents comprising the Bids
4. Technical Specifications of Requirements
5. Terms and Conditions

1. Invitation for Bids.

1.1 The Bank likes to purchase the following

- 5 Nos. of Normal PC
- 2 Nos. of High End PC
- 5 Nos. of Scanner.
- 2 Nos. of Printer.
- 1 No of TFT.

Malda District Central Co-Operative Bank Ltd is looking for Authorized vendors who have experience in Supplying of above type of hardware. Sealed quotations are invited within the specified date and time at the Head office of the Bank.

1.2 The categories of items and quantity indicated in the Tender Document are tentative. The Malda District Central Co-Operative Bank Ltd reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the Bank without assigning any reasons.

1.3 The bids should indicate clearly that the rates are F.O.R. at Malda.

1.4 The tenderer should clearly indicate the delivery period and validity period of tender.

1.5 The above mentioned details particularly the GST and or any other duty, if not quoted properly, the bid can be cancelled.

1.6 The Malda District Central Co-Operative Bank Ltd, Malda reserves the right to reject any or all tenders without assigning any reason whatsoever.



1.7 No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, installation/testing of the equipment supplied.

1.8 All damaged or unapproved goods shall be returned at the Tenderer risk and cost and the Incidental expenditure thereupon shall be recovered from the concerned party.

2. Procedure for submission of Bids.

2.1 At any time prior to the last date for receipt of bids, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender Document by an amendment.

2.2 The amendment, if any, will be notified in writing or by E-mail to all prospective Tenders who have received the Tender Documents and will be binding on them.

2.3 In order to afford prospective Tenderers reasonable time in which to take the amendment into account in preparing their bids, the Client may, at its discretion, extend the last date for the receipt of the Bids.

3. Documents comprising the Bids.

3.1 The Bids prepared by the Tenderers shall comprise of following components: -

A. Commercial Bid consisting of the following: -

- (i) Bid prices duly filled, signed.
- (ii) Maximum discount as could be offered should be mentioned.

4. Technical Specifications of Requirements:-

Technical Specifications of Requirements of Normal PC

Processor: Core i3 3.7 Ghz 6th Gen
RAM: 2 GB of DDR3 SD RAM Minimum 800 MHz
Hard Disk Drive: 1 TB
Operating System: DOS
Warranty status: 3/3/3 compressive on-site warranty
Dual Bandwidth
Compatible with WINDOWS 7 (Original Licensed)
Commercial Desktop.
Size : 18.5 inch
Preferable Brand: HP or Dell

Technical Specifications of Requirements of High End PC

Processor: Core i5 3.2 Ghz 6th Gen
RAM: 4 GB of DDR3 SD RAM Minimum 800 MHz
Hard Disk Drive: 2 TB
Operating System: DOS
Dual Bandwidth
Warranty status: 3/3/3 compressive on-site warranty
Size : 18.5 inch
Compatible with WINDOWS 7 (Original Licensed)
Commercial Desktop.
Preferable Brand: HP or Dell

Technical Specifications of Requirements of Scanner

HP SCAN jet G2410



3/3/3 compressive on-site warranty

Technical Specifications of Requirements of Printer

HP Laser JET Pro MFP M226 DN

3/3/3 compressive on-site warranty

Technical Specifications of Requirements of Printer

18.5 inch HP/Dell LED TFT

1 Year compressive on-site warranty

5. Terms and Conditions

1. The products asked for should be of very high standard and of reputed company with authorized service provider at Malda. Mutual trust and nature of services provided should motivate the service provider to give more than what is asked for in the agreement.
2. The Company shall be liable to indemnify the Malda District Central Co-Operative Bank Ltd., Malda in all respects and meet and pay off the litigation expenses and all the liabilities including damages, sums etc. arising out of and as a consequence of the negligence, deficiencies, mistakes, lapses, delays etc. in the execution of the various jobs and the services provided.
3. The company should ensure quick back up response in case of equipment failure which should be replaced if needed within 24 hours of the distress call.
4. Dispute if any, will be subject to Malda jurisdiction.


Chef Executive Officer 14/12/17

Malda District Central Co-Operative Bank Ltd

