



Malda ডিস্ট্রিক্ট সেন্ট্রাল কো-অপারেটিভ ব্যাংক লিমিটেড
(Head Office)
(A Govt of W.B
partnered Bank)

মালদা জেলা কেন্দ্রীয় সমবায় ব্যাংক লিমিটেড
Malda Dist Central Coop Bank Ltd
Head Office: Sarju Prasad Road
Malda-732101

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Memo No. **2657** MDCCB(H.O.)

Date: **22/03/2016**

Tender Document for Purchase of Software License by Malda District Central Co-Operative Bank Ltd, MALDA



TENDER NOTICE NO.:

DUE DATE: 11/04/2016 till 5 PM

DATE OF TIME OF OPENING: 12/04/2016 at 2 PM

NAME AND ADDRESS OF TENDERER: Malda District Central Co-Operative Bank Ltd,
S.P Road, Malda. Pin - 732101. (West Bengal)

TELEPHONE NUMBER: 03512-257044

FAX NUMBER: 03512-223676

E-MAIL ADDRESS OF THE TENDERER : maldadccbld@gmail.com

- 1. Invitation for Bids**
- 2. Procedure for submission of Bids**
- 3. Documents comprising the Bids**
- 4. Technical Specifications of Requirements**
- 5. Terms and Conditions**

1. Invitation for Bids.

1.1 The Bank likes to purchase the following

50 Nos. Paper License of WinPro 10 SNGL OLP NL Legalization GetGenuine [FQC-09478], 10 Nos Paper License of WinSvrStd 2012R2 SNGL OLP NL 2Proc [P73-06285] and 1 No. Paper License of. VSPRO 2015 SNGL OLP NL [C5E-01235].

Malda District Central Co-Operative Bank Ltd is looking for Authorized vendors of Microsoft who have experience in Supplying of above type of license.

- 1.2 The categories of items and quantity indicated in the Tender Document are tentative. The Malda District Central Co-Operative Bank Ltd reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the Bank without assigning any reasons.
- 1.3 The bids should indicate clearly that the rates are F.O.R.
- 1.4 The tenderer should clearly indicate the delivery period and validity period of tender.
- 1.5 The above mentioned details particularly the Sales Taxes/excise duty, any other duty, if not quoted properly, the bid can be cancelled.
- 1.6 The Malda District Central Co-Operative Bank Ltd, Malda reserves the right to reject any or all tenders without assigning any reason whatsoever.
- 1.7 No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, installation/testing of the equipment supplied.
- 1.8 All damaged or unapproved goods shall be returned at the Tenderer risk and cost and the Incidental expenditure thereupon shall be recovered from the concerned party.

2. Procedure for submission of Bids.

2.1 At any time prior to the last date for receipt of bids, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender Document by an amendment.

2.2 The amendment will be notified in writing or by telex or E-mail to all prospective Tenders who have received the Tender Documents and will be binding on them.

2.3 In order to afford prospective Tenderers reasonable time in which to take the amendment into account in preparing their bids, the Client may, at its discretion, extend the last date for the receipt of the Bids.

3. Documents comprising the Bids.

3.1 The Bids prepared by the Tenderers shall comprise of following components: -

A. Commercial Bid consisting of the following: -

- (i) Bid prices duly filled, signed.
- (ii) Maximum educational discount as could be offered should be mentioned.

4. Technical Specifications of Requirements:-

1. WinPro 10 SNGL OLP NL Legalization GetGenuine [FQC-09478],
2. WinSvrStd 2012R2 SNGL OLP NL 2Proc [P73-06285] and
3. VSPro 2015 SNGL OLP NL [C5E-01235]

5. Terms and Conditions

1. The products asked for should be of very high standard and of reputed company with authorized service provider at Malda. Mutual trust and nature of services provided should motivate the service provider to give more than what is asked for in the agreement.
2. The Company shall be liable to indemnify the Malda District Central Co-Operative Bank Ltd., Malda in all respects and meet and pay off the litigation expenses and all the liabilities including damages, sums etc. Arising out of and as a consequence of the negligence, deficiencies, mistakes, lapses, delays etc. in the execution of the various jobs and the services provided.
3. The company should ensure quick back up response in case of license failure which should be replaced if needed within 24 hours of the distress call.
4. Dispute if any, will be subject to Malda jurisdiction.

Signature
02-03-16
Chief Executive Officer
Malda District Central



Malda District Central Co-Operative Bank Ltd